



September 14, 2020

Dear Shareholder:

Re: Annual General Meeting

I am pleased to inform you that the Annual General Meeting of the shareholders of Caribbean Cream Limited will be held on October 27, 2020 at 10:00 a.m. at The Knutsford Court Hotel, 16 Chelsea Avenue, New Kingston, Kingston 5.

Enclosed is the 2020 Annual Report in compact disc format, the Notice of Meeting and Proxy Form. The Annual Report may be accessed on the website of the Jamaica Stock Exchange at [www.jamstockex.com](http://www.jamstockex.com). A hard copy of the report is available on request by contacting us by telephone No. 876-906-1127 or email, [info@kremija.com](mailto:info@kremija.com) and will also be available at the meeting.

#### **COVID 19 SAFETY MEASURES**

Caribbean Cream ('Kremi') wishes to assure shareholders of the company that we will be implementing measures to protect their health and safety and to ensure that the 2020 Annual General Meeting is legally compliant. Kremi is aware that members of the company may wish to strictly adhere to government guidelines on health and safety and to the legal requirements set out in the **Disaster Risk Management (Enforcement Measures) Order, 2020**. Kremi strongly supports its shareholders in this effort and as such, the following measures will be implemented to ensure that Kremi and its shareholders remain compliant with the law, while also respecting the desire of members of the company to participate in the meeting:

1. For shareholders who choose to be present, you are being asked to contact Kremi at Telephone No. 876-443-0155 by Monday, October 12, 2020 to advise and confirm your attendance at the Annual General Meeting
2. Shareholders are encouraged to vote by proxy;
3. Shareholders who are unable to attend the meeting are encouraged to send any questions by email to [info@kremija.com](mailto:info@kremija.com) by Monday, October 12, 2020;
4. The meeting agenda will be limited to the formal business of the company as set out in the Notice of Meeting;
5. No refreshments will be served and no materials will be distributed at the meeting;
6. All attendees will be required to wear masks, to submit to a temperature check and to sanitize hands before entry;
7. Seating will be provided in accordance with legal regulations and best practices of social distancing.



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The Shareholders  
September 14, 2020

**Guidelines for Voting by Proxy**

- i. An instrument appointing a proxy, shall unless the contrary is stated thereon be valid as well for any adjournment of the meeting as for the meeting to which it relates and need not be witnessed.
- ii. If the appointer is a corporation, this form must be under its common seal or under the hand of an officer or attorney duly authorized in writing.
- iii. In the case of joint holders, the vote of the senior will be accepted to the exclusion of the votes of other, seniority being determined by the order in which the names appear on the register.
- iv. Shareholders may appoint the Company Secretary and/or Directors, Christopher Clarke or Wayne Wray as proxy to vote in the manner indicated on the form.
- v. An adhesive stamp for \$100 must be affixed to the Proxy
- vi. The Proxy should be mailed or dropped off at the Registrar and Transfer Agents, Jamaica Central Securities Depository, 40 Harbour Street, Kingston no later than 48 hours before the meeting.

Yours sincerely,

Denise Douglas  
Company Secretary